



**UN-GGCE - Geodesy Capacity Development Workshop for the Americas  
on Transitioning to a Modern Geospatial Reference System  
UN ECLAC Santiago, Chile  
3-7 November 2025**

**Logistical and Information Note**

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**Preamble**

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In this logistical and information note, you will find all relevant details regarding the logistics and arrangements for the United Nations Global Geodetic Centre of Excellence (UN-GGCE) Geodesy Development Workshop for the Americas on Transitioning to a Modern Geospatial Reference System.

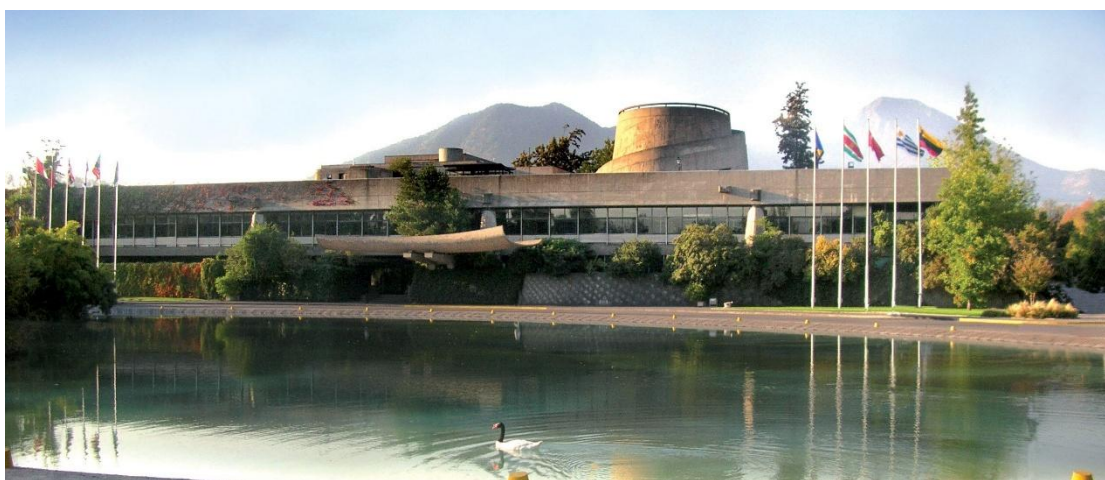
## Workshop information

The UN-GGCE Workshop for the Americas will take place from 3 to 7 November 2025 at ECLAC headquarters in Santiago, Chile. Daily sessions run from 9:00 a.m. to 5:00 p.m., except on Friday, 7 November, when the meeting ends at 2:30 p.m.

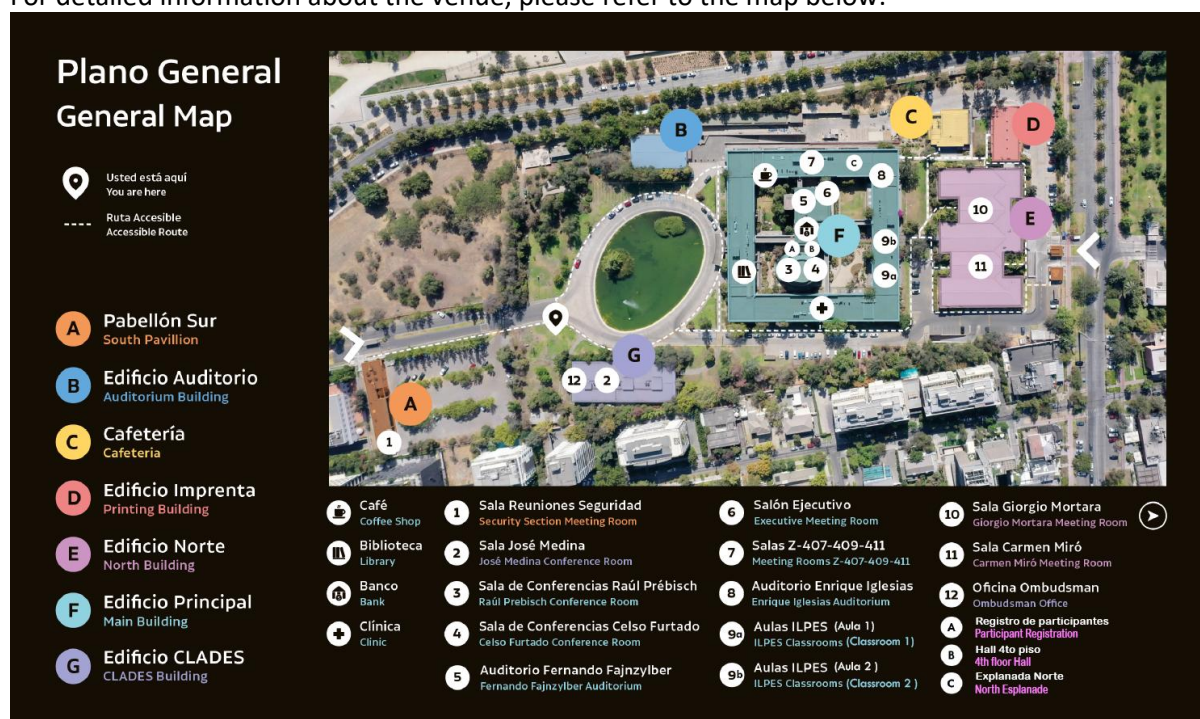
Participants should arrive at least 30 minutes early to complete accreditation and security procedures.

## Venue

The UN-GGCE Workshop will take place in Enrique Iglesias Auditorium, located on Level 1 of ECLAC located on Av. Dag Hammarskjöld 3477, Vitacura, Santiago.



For detailed information about the venue, please refer to the map below:



## Registration

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Participation is by invitation only. Invited participants are kindly requested to confirm attendance by Thursday, 24 July 2025, via email to Ms. Walaa Allahham at the UN-GGCE Secretariat ([Walaa.allahham@un.org](mailto:Walaa.allahham@un.org)). Only confirmed participants will be included on the participant list.

In accordance with UN security procedures, prior online registration is mandatory. Participants must register online by close of business, Monday, 27 October 2025 (Santiago Time). Upon registration, an automatic confirmation will be sent. After approval, a “confirmation of acceptance” email will be issued, which must be presented along with a valid ID to collect credentials. (Please use the registration link received in invitation email)

Credentials are to be collected in person at the main entrance of ECLAC, preferably between 8:30 a.m. and 9:00 a.m. on Monday, 3 November 2025. Participants must wear their badges visibly at all times during the meetings. Lost badges must be reported immediately to the registration desk or UN security.

## Access to the Venue

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As the venue is the UN campus, all visitors must pass a security check at the entrance. Please allow extra time. Avoid bringing prohibited items similar to airport security rules. The UN campus will have a list of registered participants (first name, surname, institution). Please provide this information when confirming attendance. A valid national ID or passport is required for entry.

## Access by Public Transportation

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To get to ECLAC:

- Check if your hotel have an arranged morning – evening shuttles to the UN.
- **Metro and Bus (RED System):**  
Santiago’s integrated public transport system includes the Metro and bus network (known as RED). These can be combined to reach the ECLAC area.
- **Payment Method – Bip! Card:**  
A prepaid Bip! card is required for access to Metro and bus services. It can be purchased and recharged at Metro stations and authorized vendors.
  - Card cost: approx. CLP 1,550
  - Typical fare per ride: CLP 800–900
  - Free transfers are allowed within a 120-minute window.
- **Trip Planning Tools:**  
For routes, stops, and real-time schedules, consult official apps:
  - Moovit: <https://moovitapp.com>
  - RED Metropolitana: <https://www.red.cl>
  - Metro Santiago: <https://www.metro.cl>

### Disclaimer:

UN-GGCE does not assume responsibility for changes to public transport routes, delays, or service disruptions. Travelers are advised to verify current schedules and travel conditions before departure.

## Language

The working language of the Workshop is English with interpretation in Spanish. The official language of the workshop will be English. Simultaneous interpretation will be provided from and into Spanish. Material will be provided in English, Spanish and Portuguese.

## Visa and entry requirements for Chile

Representatives from countries whose citizens require a visa or pre-authorization to enter Chile should apply for one in advance at their nearest Chilean embassy or consulate.

For application and more information on embassies and consulates:

<https://www.consulado.gob.cl/informacion-sobre-visas-para-ingresar-a-chile>

### Typical documents required:

- Valid passport (minimum 6 months validity - beyond the date of entry into Chile)
- Completed visa application form / as applicable
- UN event invitation letter
- Proof of accommodation (e.g. hotel booking)
- Flight itinerary

## Public transportation from the airport to the venue

Airport to City Transfers in Santiago

- **Shared minibuses:** Transvip and WeTransport operate minibuses from the airport for 10–12 passengers, including persons with reduced mobility. Cost is approximately US\$15 per person.
- **Official taxis:** Taxi Turismo Official taxis are available at the airport. Fares to the city range from US\$35 to US\$40 depending on the destination.
- **Other transport:** Santiago has extensive public transport, including buses, taxis (metered fares, tipping not customary), and six subway lines.
- **Accessible transport services:** For persons with reduced mobility, the following private companies are recommended:
  - Goxi: <http://www.goxi.cl/> | +56 9 6834 7267
  - Arpal Chile: <https://www.arpalchile.cl/> | +56 9 6650 1734
  - Transfervan: <https://www.transfervan.cl/sitiotransfervan/> | +56 9 6630 8660

## Accommodation

A list of hotels near ECLAC is provided below:

Hotel	Details
<b>Hotel Pullman Santiago Vitacura (****)</b>	Av. Vitacura 3201, Vitacura. Tel: (+56) 2 2947 3612 Single room: US\$ 130 + tax (includes breakfast and Internet) Contact: Francisca Cid E-mail: <a href="mailto:reservas.chile@accor.com">reservas.chile@accor.com</a>
<b>Hotel Director Vitacura (****)</b>	Av. Vitacura 3600, Vitacura. Tel: (+56) 2 2389 1956 Single room: US\$ 121+ tax (includes breakfast and Internet)

Hotel	Details
	Contact: María Eliana Puga, Reservations Department Email: reservas@director.cl
<b>Hotel Noi (*****)</b>	Av. Nueva Costanera 3736, Vitacura. Tel: (+56) 2 2432 6837 Single room: US\$149 + tax (includes breakfast, Internet, gym use and parking) Contact: Meena Vaswani, Senior Sales Account Manager Email: meena.vaswani@noihotels.com
<b>Hotel NH Collection Casacostanera (****)</b>	Av. Nueva Costanera 3900, Vitacura. Tel: (+56) 2 2712 0570 Single room: US\$ 140 + tax (includes Internet, breakfast) Contact: Noemi González, Groups and Events Executive; María José Aravena Martínez Email: nhgroupsales.cl@nh-hotels.com and s.gazmuri@nh-hotels.com; mj.aravena@external.nh-hotels.com

Rates subject to change depending on the time of year. These rates do not include the value added tax (VAT) of 19%. Visitors paying in dollars or with international credit cards are exempt from VAT. In that case, the hotel will request the slip issued by border control upon entry into Chile.

*To maintain the special ECLAC rate, hotel reservations must be made personally—not through agencies or third parties. Delegates are responsible for their own bookings. Please confirm your reservation directly with the hotel and obtain a confirmation number.*

*The hotel requires your flight details, arrival and departure dates, and credit card information to secure the booking. Send the attached reservation form with all required information to your chosen hotel.*

## Currency and Exchange

There is a branch of Banco de Chile in the basement of the main ECLAC building. It is open to the public from 9 a.m. to 2 p.m. Foreign currency can be exchanged from 10 a.m. to 12:30 p.m. To do so, foreigners must present their passport and the slip issued at border control upon entering the country.

## Meals

ECLAC has a café and a canteen, which are open from 9 a.m. until 5 p.m. Participants are responsible for paying for these services. (where is it located > on the ground floor of ECLAC.

## Medical Services:

The ECLAC Medical Service, on the **ground floor** of the main building (office number Z-210, ext. 2333 or telephone (+56) 2 2210 2333) can provide first aid. It is open from 9 a.m. to 1 p.m. and from 2.30 p.m. to 6 p.m.

## Weather

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Please check weather forecast on [https://www.accuweather.com/en/cl/santiago/60449/weather-forecast/60449#google\\_vignette](https://www.accuweather.com/en/cl/santiago/60449/weather-forecast/60449#google_vignette)

## Electricity

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In Chile, the standard voltage is 220 volts. The frequency is 50 Hz. Plugs and sockets are type C or L.



## Internet

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Participants will have access to a wireless Internet connection (Wi-Fi) in the conference room and in open areas. To use the connection, participants are required to register and enter a password.

## Time Zone

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In Santiago, the time zone is Chile Summer Time (GMT/UTC -3 hours) due to Daylight Saving Time.

## Additional Information

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Chile is located in the southwest of South America, between the Pacific Ocean and the Andes Mountains. It has a population of approximately 19.5 million and is divided into 16 administrative regions. The capital is Santiago, home to about 7 million people.

Santiago has a Mediterranean climate with rainy winters (May–September, lows around 0°C) and dry, hot summers (November–March, highs around 30°C). Humidity is low, and evenings can be cool.

### Practical Information

- Tap water is safe to drink but may not suit all visitors. Bottled water is recommended.
- Security: As in all major cities, avoid displaying valuables and never leave personal belongings unattended.
- Tipping: A 10% tip is customary in restaurants.
- Restaurants near ECLAC:

### Restaurants near ECLAC:

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<b>BAR JARDÍN SECRETO</b>	Alonso de Córdova 2417, Vitacura	+56 9 5892 7760	barjardinsecreto.cl
<b>LA MAR</b>	Av. Nueva Costanera 4076, Vitacura	+56 2 2 2206 7839	www.lamarcebicheria.com
<b>MESTIZO</b>	Bicentenario 4050, Vitacura	+ 56 9 6843 7146	<a href="https://www.instagram.com/mestizorestor/">https://www.instagram.com/mestizorestor/</a>
<b>OSAKA</b>	Av. Nueva Costanera 3736, Vitacura	+56 9 8681 8516	osakanikkei.com
<b>MIRAOLAS COSTANERA CASA</b>	Av. Nueva Costanera 3900, 4to piso, Vitacura	+56 9 3912 0244	<a href="https://miraolas.cl/">https://miraolas.cl/</a>

<b>LA CALMA by FREDES</b>	Av. Nueva Costanera 3832, Vitacura	+56 9 9613 0353	<a href="https://lcalma.squarespace.com/">https://lcalma.squarespace.com/</a>
<b>AQUÍ ESTÁ COCO</b>	Av. Nueva Costanera 3960, Vitacura	+56 9 6341 1510	<a href="https://aquiestacoco.cl/">https://aquiestacoco.cl/</a>
<b>NAOKI</b>	Av. Vitacura 3875, Vitacura	+56 9 5471284	<a href="http://www.naoki.cl/reservas">http://www.naoki.cl/reservas</a>
<b>FUKASAWA</b>	Av. Nueva Costanera 3900, 4to piso, Vitacura	+56 9 7141 1256	<a href="https://fukasawa.cl/">https://fukasawa.cl/</a>
<b>JERÓNIMO</b>	Alonso de Córdova 3102, Vitacura	+56 2 2608 0481	Jeronimo Santiago
<b>CARNAL</b>	Alonso de Córdova 3053, Vitacura	+56 9 40174476	<a href="https://carnalprime.cl/">https://carnalprime.cl/</a>
<b>DONDOH</b>	Av. Nueva Costanera 3969, Vitacura	+56 232 102 289	<a href="https://www.dondoh.com/">https://www.dondoh.com/</a>
<b>PESCADOS CAPITALES</b>	Nueva Costanera 3723, Vitacura	+56 23 2100903	<a href="https://www.instagram.com/pescadoscapitaleschile/">https://www.instagram.com/pescadoscapitaleschile/</a>
<b>PANCHITA</b>	Av. Nueva Costanera 3979, Vitacura	Reservas: +56223809906 WhatsApp: +56996094839	<a href="https://www.instagram.com/panchitachile/">https://www.instagram.com/panchitachile/</a>
<b>STARNBERG</b>	Alonso de Córdova 2359, Vitacura	+56 2 2953 5100	<a href="http://www.starnberg.cl">www.starnberg.cl</a>

## Enquiries

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For questions related to the local logistical arrangements, please contact:

Ms. Walaa Allahham  
United Nations Global Geodetic Centre of Excellence  
Email: [Walaa.allahham@un.org](mailto:Walaa.allahham@un.org)